



Louisiana Housing Corporation

July 09, 2024

ADMINISTRATION COMMITTEE MEETING

FINAL AGENDA

Notice is hereby given of the ***Administration Committee Meeting*** of the Louisiana Housing Corporation ("LHC/Corporation") Board of Directors ("Board/BOD"), to be held on **Tuesday, July 09, 2024 at 2:00 P.M.**, Louisiana Housing Corporation Building, **V. Jean Butler Boardroom**, 2415 Quail Drive, Baton Rouge, Louisiana 70808, by order of Administration Committee Chairwoman Jennifer Vidrine.

(*See Pages 2-3 for how to view via **LIVESTREAM** and/or to provide **Public Comments**.*)

1. **Call to Order, Roll Call, Invocation, and Pledge of Allegiance.**
2. **(ACTION)** Approval of the **Minutes of the June 11, 2024 Administration Committee Meeting.**
3. **Public Comments (Each Speaker is limited to 3 minutes).**
4. **Administration Committee Chairman's Report.**
5. Discussion with **Rampart Property Management** regarding **Willowbrook Apartments** (located at 7001 Bundy Road, New Orleans, LA 70127), **Village de Jardin Apartments** (located at 8801 Lake Forest Boulevard, New Orleans LA 70127), and **Mid-City Gardens Apartments** (located at 1690 North Boulevard, Baton Rouge LA 70802); and providing for other matters in connection therewith.
6. Discussion regarding the **proposed disposition of LHC-owned vacant property located on Eddie Robinson Drive in Baton Rouge LA**; and providing for other matters in connection therewith.
7. Discussion of **contract with Cook, Moore, Davenport & Associates to complete appraisals for LHC-owned properties**; and providing for other matters in connection therewith.
8. Discussion of **contract with Moran Construction Consultants, LLC to complete capital needs assessments for LHC-owned properties**; and providing for other matters in connection therewith.



Louisiana Housing Corporation

9. **(ACTION)** Resolution to Amend **the LHC Bylaws pursuant to Senate Bill No. 462 of the 2024 Louisiana Legislative Regular Session** regarding how the LHC Board of Directors selects a Chair (LHC Bylaws Article III, - Board of Directors Section 8; and Article V – Meetings, Section 2); and providing for other matters in connection therewith.
10. **(ACTION)** Resolution to approve and authorize the LHC to **require LHC employees to attend an Annual Sensitivity Training**; and providing for other matters in connection therewith.
11. Discussion regarding **LHC FY25 Staffing Plan**; and providing for other matters in connection therewith.
12. Discussion regarding **scheduling Quarterly AC Meetings to discuss the LHC Strategic Plan and LHC Organizational Structure** matters; and providing for other matters in connection therewith.
13. **Adjournment.**

LHC is inviting you to participate via **LIVESTREAM****:**

Topic: BOD *Administration Committee Meeting*

Time: Tuesday, July 09, 2024 @ 2:00 PM CST

Join LIVESTREAM Meeting (click on the link below)

<https://us06web.zoom.us/j/82401325117?pwd=efVpwoXpbkhkbyve3c7B9hewRm31t8.1>

Meeting ID: 824 0132 5117; Passcode: 482998

Dial In: 312 626 6799; 1 833 548 0282 US Toll-free

Public Comments

There are **two (2) options to provide public comments for this event, prior and during the meeting.**

Any public comments received will be read during the meeting.



Louisiana Housing Corporation

- **Prior to Meeting:**

Emails will be received up to 1:00 PM CST on Tuesday, July 09, 2024. All emails must be submitted to BBROOKS@LHC.LA.GOV and must include the Agenda Item number, your Name, and a Brief Statement. If you wish to speak during the meeting, please indicate in your email. You will be addressed during the meeting.

- **During the Meeting:**

NOTE that this is not an interactive virtual meeting.

If you wish to speak during the meeting, please sign a card (Green – support, Red – opposition, White - information) – such is available at the Board Secretary’s desk in the meeting room. You will be addressed during the meeting.

Barry E. Brooks, LHC Board Secretary-Coordinator

If you require special services or accommodations, please contact Board Secretary-Coordinator Barry E. Brooks at (225) 763 8773, or via email bbrooks@lhc.la.gov.

Pursuant to the provisions of LSA-R.S. 42:17, upon two-thirds vote of the members present, the Board of Directors of the Louisiana Housing Corporation may choose to enter into Executive Session, and by this notice, the Board reserves its right to go into Executive Session, as provided by law.*